



HIRE CHARGES

Version: Oct 2020

Room rates

An additional charge of £7.83 per hour to pay a receptionist may be required for bookings outside of the core hours of the church which are: Mon - Thurs 9:00–16:30, Fri 9:00–12:00 and Mon, Tues, Thurs eves 18:30–22:00

Rooms 1, 2, 3 20-30 people each section	£15.00/hr per section / £20/hr on Saturday £45.00/hr for all three rooms / £60/hr on Saturday
Room 4 Children's room Max 40 children	£90.00 per 3 hour session (Only available to regular participants of children's activities during the week and SBC members. See Children's room booking form for terms and conditions)
Rooms 5-6 Up to 30 people	£20.00 per hour both rooms / £25 per hour on Saturdays
Room 7 Up to 12 people	£15.00 per hour
Auditorium Max 700 people	£80.00 per hour Also a duty manager charge of £10.00 per hour and £7.83 per hour for a receptionist for large events

Additional car parking (at Stopsley High School for big events)

Up to 4 hours	£63.60 (then an hourly rate up to 4 hours) (plus £15.66 per hour for 2 car park stewards)
Up to 8 hours	£91.20 (plus £15.66 per hour for 2 car park stewards)

Car park stewards are mandatory during the opening times of the school car parks which are only available outside of normal school hours and usually only required for large events of over 150 people at SBC.

Equipment & services

Flip chart & pens	£7.50
Laptop projector	£15.00
Overhead projector	£10.00
Projector screen	£10.00
TV/video & DVD player	£25.00
Photocopying	£0.05 per sheet black & white / £0.40 per sheet colour
Sound desk operator	£50.00 half day (4 hours) / £100 full day
Visuals desk operator	£50.00 half day (4 hours) / £100 full day